



JOB DESCRIPTION

JOB TITLE: PART TIME MEAT WRAPPER

REPORTS TO: MEAT MANAGER

CLASSIFICATION: NON-EXEMPT

PAY GRADE: 12.44 (GRADE 4)

POST DATE: JANUARY 14TH, 2021

CLOSING DATE: JANUARY 27TH, 2021

SUMMARY/OBJECTIVE: This position is responsible for receiving, storing, wrapping, weighing, pricing, merchandising, and rotation of meat department products. They assist customers with our meat products, service, and selection.

ESSENTIAL FUNCTIONS: Specific duties include, but are not limited, to the following:

- Assist meat department manager.
- Provides friendly, courteous, and prompt customer service.
- Wrapping product in a presentable fashion.
- Maintains sanitation of the entire department, along with rotation and pricing.
- Maintains a variety of products while conforming to the production standards.
- Operates all meat equipment including meat wrapper.
- Ability to disassemble, clean and reassemble all equipment as part of the sanitation process.
- All other duties as assigned.

EXPECTATIONS/ABILITIES:

- Strong attention to detail.
- Must be able to operate calmly while in a fast-paced environment.
- Above average written and oral communication skills.
- Effective time management and organizational skills.
- Must be detail-oriented.
- Ability to solve problems with minimum supervision and understanding of being empowered and accountable.
- Comply with and consistently execute the specific 'Fundamentals of Customer Service' when engaging with customers.

SUPERVISORY RESPONSIBILITY: None

WORK ENVIRONMENT: This job operates in a busy retail environment. The responsibility of the position is performed within the confines of the business operation with exposure to differentials in temperature. Some extreme temperatures are possible, including helping to maintain the exterior of the building at all times of the year and occasionally working in a refrigerated environment.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk and hear. Standing for long periods of time, sitting, walking, bending, reaching, and lifting. Must have the ability to lift 75 lbs. safely.

POSITION TYPE/EXPECTED HOURS OF WORK: This is a part time position, up to 30 hours per week. Days and hours of work are scheduled weekly and may remain stable for several weeks. However, weekends, nights, holidays and varying start and end times to align with the business needs in this department. Must attend all mandatory meetings and participate in trainings.

TRAVEL: No travel is expected for this position.



COUNTRY MARKET

REQUIRED EDUCATION AND EXPERIENCE: High school diploma or equivalent is required. Previous customer service experience in retail and/or previous experience working with the general public is preferred.

OTHER DUTIES: Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

CORPORATION STANDARDS: The foundation of success is found in meeting the following LDF Business Development Corporation expectations:

- Attitude of safety first
- Work ethic of loyalty, integrity, pride, perseverance, accountability, respect and teamwork
- Ambition to succeed
- Adheres to company policies and procedures
- Represents the company in a positive and professional manner
- Flexibility to work for extended hours in order to meet deadlines
- Handles oneself with professionalism during stressful situations
- Maintains positive attitude and morale
- Interacts effectively with all members of the company and all outside associates
- Completes responsibilities diligently
- Thinks big picture and takes into account long-term implications of ones' actions
- Works independently, exercises discretion, applies common sense and makes competent decisions
- Complies with designated work schedule
- Uses company resources wisely
- Maintains neat, clean and organized workspace
- Constantly analyzes for ways to improve individual and/or company performance

The LDF Business Development Corporation is committed to a drug-free workplace. To qualify for this position, the individual must submit to and pass a pre-employment drug screen with random testing thereafter.

EEO STATEMENT: LDF BDC provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity, national origin, age, disability, genetic information, marital status, amnesty or status as a covered veteran in accordance with applicable federal, state and local laws. To the greatest extent feasible, preference will be given to qualified American Indians for employment opportunities.

HOW TO APPLY: To apply for this position please submit an application online at ldfbdc.com

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